



Information for Traders

AES Annual Exhibition.

Saturday 26th September 2026,

Kempton Park Racecourse, Sunbury-On-Thames TW16 5AQ

Exhibition and Trader details

- Trader setup starts at **8:30 am** (no early access). Free parking and loading areas are available.
- Marshalls will be present at the gate to direct you and to issue your wristbands.
- The Exhibition is open to the public from **11 am to 4:30 pm**.
- Traders wishing to leave earlier than 4:30 will need to park in the car park outside the main gates.

Exhibition Space Allocation Guidelines

- Exhibition space is allocated on a first come first served basis.
- Your booking reserves a space in the designated zone of the hall, not a specific spot.
- We will try to accommodate location requests, but we cannot guarantee them.
- Tables are not held - please submit payment with your trader booking form.

Trader access to the Exhibition

- Trader Wristbands are required for venue access, and are issued at the gate.
- Additional wristbands must be paid for with the booking (extra bands are not available at the gate).
- Wristbands are issued on arrival and must be worn at all times.
- Without a Trader Wristband, proof of being a trader will be required.

Advertising in the show guide. Artwork deadline: Mon 14th September.

- Book your space on the booking form.
- All traders will be listed in the programme, provided you book before the closing date.
- Display ads are extra and will also appear on the hall screens (subject to availability).

Care sheet information is required for the event

- If you are selling livestock you **must** provide care sheets (paper or web-based) for each species.
- Ideally, containers should display the care sheet web address (e.g. on a printed label).
- **Your Trading Name MUST be clearly visible on your table.**
- Trader tables will be reviewed during the day by the AES and sometimes by relevant others.

AES Exhibition booking form for Traders

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1. Please email this form and any enquiries to exhibition@amentsoc.org.
2. To confirm your booking make FULL PAYMENT via PayPal
(Full link: <https://www.amentsoc.org/about/donate-online.html>)
3. (An invoice will be sent automatically).
4. This letter and necessary paperwork will be available on our website: [here](#)
(Full link: <https://www.amentsoc.org/events/listings/01093/>)

Name of trader/organisation	
Contact name	
Address	
Telephone mobile preferred	
Trader email for Exhibition details & invoicing	<input type="checkbox"/> Tick this box to be contacted about next year's event, and to allow us to forward your contact details to enquirers if requested.
What will you be selling? (e.g. live/dead insects; equipment; books; other)	
If you are selling live insects, a care sheet (paper or online) is required	Important: Please confirm that you will make relevant care sheet information available, e.g. as an online link on paper. Yes, I will provide relevant care information
Trading Declaration: please choose one option <u>NB: You MUST complete this section</u>	A – Not trading in any livestock or deadstock B – Trading in livestock or deadstock but not in any restricted species C – trading in species with some restriction (Please complete the Trading Certificate)
	Signature:

Exhibition Pricing and Booking Details

Tables / Floorspace	Price	Quantity	Total (£)
Trader Table* (or equivalent floor space)	Per Table		
Charity/Non-Profit Table*	Per Table		

Trader tables measure 6' x 2'. Chairs are now provided free of charge.

Wristbands	Price	Quantity	Total (£)
Two free wristbands are included per booking, additional wristbands for helpers can be purchased			
Additional Wristbands (<i>Important: please provide helpers' names in the form on the next page</i>)	each		

Power supply	Price	Quantity	Total (£)
Electricity	each supply		

Advert in Exhibition Brochure	Price	Quantity	Total (£)
Half Page (9cm x 14cm)			
Full Page (18.5cm x 14cm)			

TOTAL DUE	£
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Please tick relevant boxes:

I enclose the full balance for my booking	[]
I am paying via PayPal. I understand full payment must be made by 12th September 2026	[]

I/We agree to the above charges and to the terms and conditions.

I/We have read and agree to be bound by the Exhibition Rules (on the AES website) & AES Trading Policy.

Please note: If you need to complete a Trading Certificate (see Trading Declaration above) these MUST be returned by 12th September 2026.

Signed.....Date

Names of all helpers who require wristbands

Other Information *e.g. location requests; care sheet information*